



**MEMORANDUM OF UNDERSTANDING BETWEEN
THE UNIVERSITY OF ISFAHAN, IRAN
and
ALBERT-LUDWIGS-UNIVERSITÄT FREIBURG
FOR THE EXCHANGE OF STUDENTS AND STAFF, AND
FOR RESEARCH COLLABORATION**

OBJECTIVE

To promote international understanding and to enhance educational opportunities for their students and the teaching and research activities of their staff, the University of Isfahan and the Albert-Ludwigs-Universität (Freiburg) hereby establish this memorandum.

STUDENT EXCHANGE

Number of Participants

The exchange program shall commence in 2005. Each year, the universities may exchange up to 2 full-time undergraduate or graduate students for one academic year of study and research at the host university, or up to 4 students for one semester each of study per year.

The Faculty of Philosophy agrees to exchange up to 4 full-time undergraduate or graduate students for one academic year of study and research at the host university, or up to 8 students for one semester each of study per year.

The number of students exchanged does not have to be exactly reciprocal each year, but should balance over the life of this memorandum.

Application Deadlines

Applications from Freiburg students to commence at University of Isfahan in the winter semester (September) must reach Isfahan by 15 July and for the summer semester (February) by 1 December.

Applications from students from the University of Isfahan to commence at Freiburg in the winter semester (October) must reach Freiburg by 15 July, and for the summer semester (April) by 15 January.

Financial Arrangements

Each student shall pay all required fees to his/her home institution and will be exempted from payment of tuition fees at the host institution. Other fees such as social fees, course material fees or computer use fees may be required of exchange students by the host university.

All other costs, including travel, accommodation, health insurance and living expenses, are the responsibility of the exchange student.

Accommodation

The host university shall assist exchange students to find suitable housing, the cost of which shall be borne by the student.

Visa arrangements

Each exchange student is responsible for obtaining a visa and other related documents required for study at the host institution. The host institution shall provide incoming exchange students with any university certification required to obtain a student visa for the full period of the exchange.

Health insurance

Each exchange student must carry adequate health insurance for the full period of the exchange.

Freiburg students accepted for study at the University of Isfahan must provide proof for sufficient coverage.

The University of Isfahan students accepted for study at Freiburg must comply with the German Government's regulations for compulsory health insurance covering all students enrolled at German universities.

Selection of Students

Both universities shall select exchange students in accordance with criteria and procedures established by the host institution. The students selected for study at Freiburg should have completed at least two year of university study and have achieved at least a credit grade average in their studies to be eligible to participate. Freiburg students selected for study at University of Isfahan should have parallel academic standing.

The host university will reserve the right of making final judgement on the admissibility of each student nominated.

Language Requirements

Students from Freiburg should provide proof of adequate proficiency in English and Persian in order to be considered for participation.

Students from the University of Isfahan should have successfully completed intermediary German language instruction (*Mittelstufe*) in order to be considered for participation. The screening of the language capabilities of the participating students will rest with the sending university.

Academic Program

Exchange students will be permitted to enrol in subjects or programs at the host institution for which they are qualified as long as places are available. They must maintain full-time status as defined by their respective home universities.

The host university will provide information on the subjects and programs relevant to the students' studies, and assess the course-work of the exchange students at the end of the semester or full academic year of study. Each institutions shall provide a record of the subjects and grades received by each exchange student.

Credit for subjects taken will be transferred at the discretion of the home university.

Student status

Participating students will continue as candidates for degrees of their home institution, and will not be candidates for degrees of the host institution.

Exchange students shall be registered as non-award/non-degree students at the host institution, and will have the same privileges and enjoy the same medical, sporting and other facilities as other international students, and be subject to the same rules and regulations. All exchange students must abide by the laws of the host country.

ABOUT THE EXCHANGE OF LANGUAGE STUDENTS

Each year, the University of Freiburg will admit two students from the University of Isfahan to attend one of the International Language Courses of Freiburg University. The expenses for tuition and accommodation will be waived.

Each year, the University of Isfahan will admit two students from the University of Freiburg to attend an Persian language course. The costs for tuition and accommodation will be waived.

These courses are offered by the International Offices of each University.

FACULTY EXCHANGE/RESEARCH COLLABORATION

Both universities agree to welcome visiting faculty members or research fellows from the other institution in order to facilitate collaborative research, faculty development and the sharing of joint research interests.

Each University agrees to provide assistance towards the costs of a stay at the partner university within the limits of available resources. Each university also agrees to provide the full range of services normally available to visiting scholars, which may include some form of office accommodation, library privileges etc..

All arrangements concerning a specific workshop/seminar etc. between the two parties are being specified in an amendment to this memorandum.


ON-GOING ADMINISTRATION OF THE MEMORANDUM

This memorandum shall be effective starting with the academic year 2004/2005, and shall continue for three years in the first instance.

The terms of this memorandum may be amended at any time by mutual written consent of the parties.

This memorandum may be terminated by either university by giving six months' written notice to the other university. In the case of termination, the academic programs of the students in the program will not be affected.

Signed:



Prof. Dr. Hooshang Talebi
President
University of Isfahan, Iran

Date: October 16, 2003

Signed:



Prof. Dr. Wolfgang Jäger
Rektor
Albert-Ludwigs-Universität Freiburg

Date: October 16, 2003